



SB 606: OREGON NONPROFIT MODERNIZATION ACT

HOW TO WRITE A LETTER OF SUPPORT

Letters of support are an effective form of communication to legislators when advocating for a bill. To pass the Oregon Nonprofit Modernization Act, we need as many letters of support as we can get.

A good advocacy letter is one that is values driven, states a problem clearly, advocates for a solution, encourages support for the solution, and expresses gratitude. By using the sample letter template, you can craft an effective letter.

Please take the time to draft a letter. We'll take care of distributing it to the right legislators, committees, etc.

INSTRUCTIONS

1. Review the sample letter of support template (see next page)
2. Draft your letter on letterhead.
3. Convert your letter to PDF format.
4. Submit your letter via OLIS:
<https://olis.oregonlegislature.gov/liz/2023R1/Testimony/SHS/SB/606?area=Measures>
5. Submit your letter by March 6, 2023. (Note: there may be another call for letters of support after this date.)
6. Reach out to pkennedy-wong@nonprofitoregon.org with questions at any point!

SAMPLE LETTER TEMPLATE

(INSERT LOGO/LETTERHEAD)

March 1, 2023

Senate Human Services Committee
900 Court St. NE
Salem Oregon 97301

Dear Committee Members::

RE: SB 606 - Oregon Nonprofit Modernization Act

(NAME OF YOUR ORGANIZATION) asks you to pass SB 606, the Oregon Nonprofit Modernization Act. Your support is critical to the health of the nonprofit sector and the communities they serve.

(INSERT PARAGRAPH THAT DESCRIBES YOUR ORGANIZATION: include details such as your mission, services that you provide, and the communities that your organization serves)

(INSERT PARAGRAPH THAT HIGHLIGHTS THE CONTRACTING CHALLENGES OF YOUR NONPROFIT: Examples: workforce turnover, late payments, low administrative rates, burdensome reporting requirements, complex or confusing applications, etc.)

(INSERT PARAGRAPH THAT DESCRIBES HOW THE OREGON NONPROFIT MODERNIZATION ACT CAN MAKE A DIFFERENCE TO YOUR NONPROFIT AND THE COMMUNITIES YOU SERVE: Please choose some or all of the following components of the bill to describe how they would help your nonprofit meet its mission and serve its constituencies.

- Requiring a de minimis administrative rate of 10 percent or higher
- Eliminating reimbursement as a form of payment for state grants
- Requiring disbursement of contract funds within 30-days of signed contract
- Creating the Nonprofit Workforce Retention Fund to provide grants nonprofits to help maintain and prevent employee turnover
- Creating a state task force to reform nonprofit contracting in order to streamline and simplify the process, raise wages, and create an ecosystem of administrative policies, statutes and funding levels that lead to sustainable government/nonprofit partnerships)

(NAME OF YOUR ORGANIZATION) appreciates your consideration of SB 606. Please don't hesitate to contact us if you have any questions.

Thank you.

Sincerely,

(INSERT SIGNATURE AND TITLE)